



**Tennessee Department of Environment and Conservation  
Environmental Program Director (Deputy Director Field Operations)  
Division of Solid Waste Management  
Annual Salary Range: \$72,324 - \$130,188**

**About the Tennessee Department of Environment and Conservation (TDEC)**

The department is responsible for:

- Safeguarding the health and safety of Tennessee citizens from environmental hazards;
- Protecting and improving the quality of Tennessee's land, air, and water; and
- Managing the system of 56 Tennessee State Parks and 83 Natural Areas.

**About the Division of Solid Waste Management (DSWM)**

The Division of Solid Waste Management is responsible for protecting the health and environmental quality for all Tennesseans through responsive and effective oversight of waste management activities.

**Summary of Position**

This Environmental Program Director serves as the TDEC/Division of Solid Waste Management Deputy Director for Environmental Field Operations (DDEFO) and reports to the Division's Environmental Program Administrator (Director). The position is Executive Service and part of the Division's Senior Management team. This position will be based in TDEC's Nashville Central Office with statewide responsibilities and will require some overnight travel.

**Duties and Essential Functions:**

- Manages all field operations to assure Solid and Hazardous Waste programs are implemented in a fair, consistent, and timely manner that protects human health and the environment.
- Leads in developing, implementing, and tracking the field operations portion of the annual work plan. Identifies areas for improvement and leads in developing strategies to increase productivity, consistency, and achieving work plan goals.
- Participates in developing division policies and procedures and is responsible for assuring personnel in the supervisory chain state-wide are trained in State, TDEC, and division policies and procedures.
- Works state-wide with citizens, local Government officials, not-for-profit organizations, legislators, industry and businesses to resolve environmental issues and explain TDEC actions. Coordinates these efforts with the Regional Director of External Affairs, represents the division in public meetings, and develops and presents presentations on individual sites or global issues related to the division to various audiences. Provides appropriate information on regulatory requirements and opportunities implemented by the division.

**Knowledge, Skills and Abilities:**

- Superior management skills; ability to coach and mentor a team with diverse levels of expertise
- Exceptional oral, written, and presentation skills and the ability to effectively and concisely translate complex remediation concepts and results to individuals at all levels and backgrounds
- Effective interpersonal skills dealing with people at various levels within the organization, as well as, external stakeholders
- A comprehensive knowledge of the solid and hazardous waste regulations.
- Keen analytical skills which support tactical and strategic decision-making
- Integrity, a proactive approach, excellent judgment, a results-oriented and problem-solving mentality
- Proven leadership skills – able to influence and motivate others to achieve organizational goals in an effective and efficient manner

**Qualifications:**

A bachelors' degree with a major in geology, engineering, environmental health or public administration; graduate coursework in environmental sciences or public administration preferred. Licensure as either a Professional Engineer, Licensed Professional Geologist or certified as a CHMM is desired. Ten or more years of relevant experience in hazardous and solid waste management facility permitting, design, inspection, construction, operation or oversight is required.

All interested candidates should submit a resume to Beth Smith, TDEC Director of Talent Management. The position will remain posted until it is filled. Questions can be addressed to Beth Smith at (615) 253-5907 or email: [TDEC.Careers@tn.gov](mailto:TDEC.Careers@tn.gov). TDEC is an AA/EEO/ADA employer.

**Beth Smith, Director of Talent Management**

Tennessee Department of Environment and Conservation  
William R. Snodgrass Tennessee Tower  
312 Rosa L. Parks Ave., 2<sup>nd</sup> Floor  
Nashville, TN 37243